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EUROMED JUSTICE III PROJECT PROJET EUROMED JUSTICE III



OPENING CONFERENCE
Brussels, 29 February 2012
CONFÉRENCE D'OUVERTURE
Bruxelles, le 29 février 2012

ORGANISATION and METHODOLOGY

Euromed Justice III is a project implemented
by
a consortium led by EIPA:





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General Presentation

Working Groups

Handbooks

Research Reports

Training sessions

Study Visits

**Judicial Training Centres/
Institutions Meetings**

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GENERAL RULES

(day-to-
day
work)

The cornerstone
: the National
Focal Point

Your
interlocutor:
the Project
Coordinator

The
importance
of the
experts'
profiles

To respect the
timing

Smooth and
fluent
communicati
on

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RESEARCH REPORTS Methodology

• It should be noted that without the voluntary cooperation of the NPI South Countries' authorities involved in this project, which are able to provide the required information, it will not be possible to develop this activity and to guarantee the expected results.

• Initial meeting + validation meeting

• 3 experts. The importance of the National Focal Point.

• In view of the necessity for research group members to communicate directly with each other and with the external expert, a “forum” or “chat room” will be created on our website. The working languages for these communications will be English and French. The written contributions should be submitted in English or French.



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RESEARCH REPORTS

- The working languages of the presentation and validation meetings will be English, French and Arabic, with simultaneous translation.
- Subject to agreement within the established Research groups, a questionnaire will be elaborated by the external expert.
- The external expert (after this 1st meeting) carries out a technical visit to each Beneficiary Country taking part in the elaboration of the questionnaire.
- So that the assigned expert (s) get a clear picture and a perfect understanding of the answers to and information delivered in each questionnaire.

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The purpose of these visits will be:

- **Considering the time and work plan for the research work, to follow-up on progress in completing agreed contributions by the local experts;**
- **To follow-up on progress in replying to the questionnaire;**
- **To seek clarification on replies received;**
- **To get a clear picture and a perfect understanding of the answers to and information delivered in each questionnaire, and, hence, of the specificities and peculiar features of each judicial and legal system;**
- **And/or to undertake self-study of legislation, procedures and/or institutions in the ENPI South partner countries in question of relevance for the Research Report.**

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RESEARCH REPORTS

After compilation of questionnaires and other information:



- Analysis of the results and preparation of a first draft of the Research Report.
- Discussion and validation of the interim results and draft report with experts from the Beneficiary Countries.
- Discussion and validation meeting of the results and final draft report with experts from the Beneficiary Countries.
- Preparation by the Short-Term Expert of the final Research Report.
- The final version is prepared for publication in both hard and soft copy versions.

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WORKING GROUPS

The Working Groups will
function as real think-
tanks in the fields
addressed;

They will enable us to
gain real knowledge
of the legal context
and,

They will be a meeting
point and a space for
reflection and exchange
of information;

to be aware of the
main difficulties to be
solved and to discuss
how to tackle them
from a practical point
of view.

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WORKING GROUPS

- **The Working Groups should also formulate a number of orientations aimed at defining the approach and contents of the training seminars and the study visits;**
- **In addition, they will be an instrument to help develop and consolidate the inter-professional Network between the participants.**

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WORKING GROUPS

We would suggest that, insofar as possible,

the ENPI South partner countries' representatives attending the various meetings of the WG are the same persons (specialised in the topics addressed) or at least that the leader of each delegation should be present in all the meetings to guarantee coordination of the work, the general aim being to contribute to the discussion on the handbook progress.

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WORKING GROUPS Day-to-day work:

- One qualified main senior Short-Term Expert (STE) will be responsible for the activity on a day-to-day basis, meaning that (s)he will be responsible for the production and content of the activity output, i.e. the handbook.
- The main STE in question will thus be the person who centrally collects and structures all the necessary information, drafts the actual handbook, and so on.

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WORKING GROUPS

Intermediate work:

- We will plan a tight, yet reasonable and realistic period between each WG meeting in order to give WG members sufficient time to carry out the intermediate work.
- In this respect, for instance, analysing the outcome of the previous meeting and preparing properly for the next one, including time to collect any information agreed in the previous meeting, will be essential.

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The final draft handbook should be agreed before finalising the working groups sessions

It will be submitted to the EC for approval, where after it will be presented at the Intermediate Regional Conference and then made available to all stakeholders and other interested parties.

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WORKING GROUPS

Selection of participants from the ENPI South partner countries General Approach

- Senior, high-level officials from the Ministry of Justice or other relevant public authorities, members of the judiciary and other legal professionals, academics and representatives of the civil society with documented experience within the topics covered by the WG;
- Prior participation in relevant Euromed Justice I or Euromed Justice II Project activities will be an advantage.

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Selection of participants from the ERPI South partner countries
WORKING GROUP I
General Approach

- **Availability and readiness for the intensive work schedule involved, both with respect to the WG activity and to researching, preparing for WG meetings and contributing to finding documentation and to drafting the handbook;**
- **Ability to understand and express her-/himself and writing in English and/or French (at least the written communications/contributions should be in French or English).**

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WORKING GROUPS

Sharing information

- Attention will be paid to ensuring that persons taking part in activities related to exchanges of experience and good practices hold strategic positions in the national institutions, and in this capacity they will be likely to share with their colleagues and staff lessons learned from such activities.

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The importance of training

3 training
activities
per component
3 days/each

4 participants
per country

The training
sessions will
work in English,
French and
Arabic,

With
simultaneous
translation

2nd phase of the
project

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TRAINING SESSIONS

The importance of:

- Working atmosphere: exchange of experiences
 - The expert being a facilitator rather than a “speaker”
 - Triggering the discussion/debate
 - Very practical approach. Interactive participation and problem-based learning methodologies. Practical exercises/Workshops.
 - The participants' profile
- Assessment of the activity

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Judicial Training Centres/ Institutions Meetings

Objectives

To reinforce cooperation among the ENPI South Judicial Training Centres through the meetings of their representatives and explore possibilities and possible synergies with the European Judicial Training Network.

To transfer the results of the EuroMed Justice III project in order to ensure dissemination and sustainability.

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Judicial Training Centres/ Institutions Meetings

- **Two meetings. 3 participants per country.**
- **The working languages of the meetings will be English, French and Arabic, with simultaneous translation.**
- **Meeting point and a space for reflection and exchange of information.**
- **Topics to be dealt with.**

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STUDY VISITS

Overall objectives:

- To see on the spot how the visited authorities, bodies, organisations, etc have organised themselves.
- Scope of their work.
- How they achieve their goals and what procedures they apply.
- Exchange of both good and bad experiences, and sharing of know-how and good practices.

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STUDY VISITS

- One study visit will be organised for each of the 3 project components (duration: 3 days each);
- Each study visit will be attended by one representative of each beneficiary country;
- Working languages: English and Arabic, with simultaneous translation;
- The study visits will take place during the second phase of the project.

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Train-the-trainers mechanism

- One training module will be developed in the framework of each component;
- The training module will be constituted by the training material produced during the implementation phase, and more specifically during the training sessions;

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Train-the-trainers mechanism

Aim: to facilitate as much as possible self-learning and to ensure the multiplier effect while increasing the impact of training.

-Once the training module has been carried out, it will be uploaded onto the project website so that its contents can be accessed by the participants in order to promote self-learning.

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Train-the-trainers mechanism

We will take advantage of the 2nd meeting of the Judicial Training Centres/Institutions in order to make the trainers familiar with the training module, so that the national institutions can reproduce it later on at national level.

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**Thank you for
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